

# **Bullock Creek/Pine River PTO Meeting Minutes**

**August 6th, 2020**

**Virtual via Zoom**

## **Special Expense Approval Meeting**

**\*\*\*DRAFT\*\*\***

**In attendance:** Sarah Huss, Bryan Reder, Chelsea Gillean, Heather Bisson, Dennis Tomko, Traci Wells, Melissa Czolgosz, Dani Liphard

**Call to Order:** 6:32 P.M. Virtual Meeting via Zoom

### **Secretary Report- Chelsea Gillean:**

Changes: NONE

Motioned --Sarah 2nd Approved--Heather

### **Treasury Report- Sarah Huss -Treasurer Anya Skym - Co-Treasurer:**

Previous/Current Balance: \$19,230.00 as of August 6, 2020.

Changes to balance include:

No Spring Fundraiser revenue -- Website Maintenance Fees -- Accounting Software & Fees  
--PTO Insurance --Pledged Funds (BCEL playground, SmartBoard for Pine)

*\*Sarah reviewed the financials via screenshot & emailed documents\**

*\*Based on estimates and financials, expenditures for requests are totaling roughly \$15,025, the purpose of this meeting is to go over our current and forecasted expenses/revenues given this school years unique circumstances and prioritize needs while maintaining \$6,000 for the following year\**

**Suggestion:** Dennis & Debbie (through email) recommended holding off on Scholastic Magazine subscriptions until January, 2021 and revisit after fundraising and we see how the school year progresses.

**Suggestion:** Hold off on purchasing a fence for Pine River (estimated \$700) and picnic table for Pine River (estimated \$900) until the school year progresses and we see what the principals, teachers, students, and schools need more immediately.

**Motion:** To provide \$5 per teacher and \$2 per student for additional health/safety items

Motioned--Traci 2nd Approved--Chelsea

### **Fundraising- Traci Wells - Vice President:**

-NA

**Spirit Sticks/Lancer Pride Day:** The PTO will provide each classroom with a spirit stick at the start of school, it will be a mix of new and old stock. All Y5 and K students will receive a "You belong at the Creek" stick.

**Amazon Smile** - PTO is signed up through Amazon Smile to receive a small % of sales made if a shopper uses the link assigned to our organization. You need to go to **Smile.Amazon.com** and assign **BC/PR PTO** as your organization.  
(<https://smile.amazon.com/ch/26-1840401>)

### **Events- Heather Bisson-Vice President:**

- NA

**Volunteer Coordinator - Dani Liphard:**

-NA

**Communications Chair - Chelsea Gillean:**

-NA

**Teacher & Staff Requests/Other School Communications:**

**Pine River-**

**BCEL-**

**Break-Away Lanyards-Dennis** requested break-away lanyards for students for masks-so students can keep with them for both health and safety reasons.

**Face masks w/ clear space-Dennis:** requested face masks that have a clear shield for teachers and staff.

\*Motion was approved (above in treasurer's report) for \$5 per teacher (approx. \$425) and \$2 per student (approx. \$1,050) for additional health/safety materials.

**Other Business/Communications/Misc:**

\*PTO will research lanyard costs so that every student attending BCEL and Pine River will have a break-away lanyard for their face masks-Chelsea will contact Sandlot, Heather has a quote with Discount Mugs for approximately \$700.

\*Bryan will research using the theater as an avenue to provide the kids popcorn in a safe manner.

**UPCOMING MEETING/EVENT REVIEW:**

**Next PTO Meeting:** Monday, September 14-@ 6:30 p.m., Pine River Elementary

**Adjourned:** 7:47 p.m. Motioned--*Bryan* 2nd Approved--*Traci*

*Minutes Compiled by: Chelsea Gillean; Secretary/Communications Chair*

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 **Facebook:** [Bullock Creek/Pine River PTO](#)

**2020-2021 PTO Board**

**President:** Bryan Reder **VP of Fundraising:** Traci Wells **VP of Events:** Heather Bisson

**Treasurer:** Sarah Huss **Co-Treasurer:** Anja Skym

**Secretary:** Chelsea Gillean **Volunteer Coordinator:** Danielle Liphard