

Bullock Creek/Pine River PTO Meeting Minutes

October 7, 2019

In attendance: Kendra Reinke, Katie Auer, Chelsea Gillean, Misty Dopp, Debbie Bradford, Vicky Mikusko, Danielle Liphard, Melissa Czolgosz, Sarah Huss, Kelly Cabala, Patrick VanCise, Kayla Wagner, Nicole Wright, Bryan Reder, Traci Wells, Sharie Murray.

Call to Order 6:30 p.m.

Secretary Report - Kendra Reinke:

Changes: None

Melissa -- Motioned Katie -- 2nd -- Approved

Treasury Report Sarah Huss -Treasurer Melissa Czolgosz - Co-treasurer:

Previous/Current Balance: \$39,818.00 as of September 30, 2019.

Changes to balance include:

Pizza kit fundraiser -- Spirit Sticks -- Mulch -- Teacher Reimbursements -- Magazines

Tax Forms: Working with Steve Koehler at McMahan, Thomson & Associates to complete our Form 990 EZ. This is due Nov. 15th - and has been completed. Sarah is still reviewing.

Financial Audit: Our current bylaws and insurance require an annual audit of financial records - composed of: President, one building Principal and one other member not on the board. Kelly Cabala has volunteered to sit on the Audit committee. - Working on setting up a date to carry this audit out.

Fundraising: Traci Wells - Vice President

Amazon Smile - PTO is signed up through Amazon Smile to receive a small % of sales made of a shopper uses the link assigned to our organization. You need to go to **Smile.Amazon.com** and assign **BC/PR PTO** as your organization!!!. (<https://smile.amazon.com/ch/26-1840401>) Let's get the word out!!! IT is EASY and helps us to do more for our students and staff!!!!!!

Pizza Kits: GOAL MET!!!! OVER 2000 kits sold resulting in a \$14,000 + profit!!!!!!Pick-up will be Tuesday, Oct. 15th from 3:30 - 6:30 at BCEL Gym. Delivery to school will be around Noon on the 15th. Need lots of people to help sort and label so we are ready for pick-up at 3:30. **Katie to make a sign-up Genius for shifts from noon - 3 (12-14 spots) and 3-6:30 (6-8 spots) and maybe a 2-4 shift (3-4 spots) Prizes this year: 1st: Nintendo DS valued \$80.00 2nd: Fire Tablet 7 valued \$50.00 3rd: Razor Kick scooter valued \$30.00. Also for every 5 kits sold per student name goes into drawing for a \$10.00 Barnes and Noble Gift card (Depending on participation getting between 10 - 20 of theses.) Also an added bonus for teacher incentive: Whatever class has the most participation the teacher will get a \$100.00 amazon spending spree on us. (One teacher per school) Also motioned to have an extra prize for those students that sold over 20 kits - \$10.00 per student as a voucher from the spirit store we will be opening back up in November. Kendra - Motioned Kayla -- 2nd Approved.

Also on-line sales were UP HUGE this year!! And because we meet and exceeded our goal ALL students will be receiving a "We did it" Spirit Stick or something pizza related.

Cash-N-Carry: Will not be doing this event this year. To much work for not enough return - Directing all vendors to contact Crafts in the Creek through Sports Boosters

Carnival / Color the Creek: Beginning to look for donations for the school carnival in order to start raising \$\$ for our color the creek event that is being held on May 15th. Looking for businesses once again to donate items/services/goods etc. along with we will be asking each classroom for a specific theme.

Events: Nicole Wright, Vice-President

Night with a Knight Event: Theme this year is "Hollywood". Looking for it to be on Friday, Nov. 8th from 6 p.m.-8 p.m at BCEL. We are planning on showing two movies with some snacks available BEFORE the start of the movies. We are asking \$5.00 per person and that will cover their snacks/refreshments and a "swag bag." They can bring pillows, blankets, bean bags - Just NO chairs.

Communication Chair - Chelsea Gillean

Spontaneous Teacher/Staff Appreciation Schedule:

We will be doing random teacher/staff appreciation events throughout the year. We are going to do for the following: Custodian, Principal- Oct, Bus Drivers- Oct, School Counselor - Feb, Admin. Assistant/Secretary - April, Lunch Hero - May and Teacher Appreciation - May.

Teacher/Staff requests & Other School Communications:

Playground at BCEL: This is back on track of getting a new playground for BCEL. Misty Dopp is still working in conjunction with others to get the ball going. They are hoping to go to the foundation in Nov./Dec. To see if they can get the grant money for this. - Just had to get new quotes using gravel instead of wood chips. Fingers crossed!!!

Dirt for BCEL: Vicki is looking for dirt for BCEL. Kayla Wagner mentioned she would talk to the Midland Road Commision to see if they would be able to donate any.

Scholastic Magazines: Ordered more of these magazines for various teachers. Motion made and approved previously to spend up to \$2000.00 total. Still have \$\$ left.

Pine River/BCEL Gym equipment: Erin Evans has asked for \$500.00 for various gym equipment that needs to be replaced/updated at BCEL. Traci - Motioned Kelly - 2nd Approved.

Kristy Chaffin asked for over \$1000.00 for various gym equipment that she would like to purchase/update at Pine River. A motion was made to approve \$700.00 for her at this time. Traci - Motioned Danni - 2nd Approved.

Art - Allison Kyro: Asked for \$260.00 for whiteboards/markers for her classes. Traci - Motioned Kelly - 2nd Approved.

4th Grade Teachers: Still looking for some extra funding for their field trip to Lansing. They previously asked for over \$1000.00 for busing but it was determined we would not sponsor that. However, it was motioned to scholarship kids for the field trip if they are not able to pay. We will get with staff and determine the need and then send out scholarships accordingly.

Pine Library: Ms. Walters received her mirror and is excited to get it up and start using it.

Pine outside Fence in front of school: Katie is getting quotes from the Home Depot to see how much this is going to cost. Will be getting quotes for both vinyl and wood and will discuss at November meeting.

Gaga Ball Pit: WOW!! This has been a HUGE hit with the Pine River kids. So popular that we want to build another one at Pine River - Motioned made to approve \$500.00 for a 2nd one at Pine River - Traci - Motioned Chelsea - 2nd Approved. Orvosh builders has approached the PTO and said they would donate another GaGa ball pit (\$500.00 value) to our schools!! Amazing and because of this donation a motion was made to put one it at BCEL as well. And recognize Orvosh builders at BOTH schools with a plaque. Also the students at Pine River are recognizing

them for all their donations they have made. Debbie Bradford is heading this up.

Other Business/Communications/Misc:

Recognition of Tim Glesner: It was made mentioned of all the help that Tim has offered us on our latest projects. Lending his time and tractor which has been a HUGE help. A motion was made to get him a \$50.00 Visa card and thank you card for all his help. Traci - Motioned Danni - 2nd Approved.

Spirit Sticks/Popcorn Day - Our second sale of the year will be on October 18th. Looking for help to pop popcorn again. Sign-up Genius going out.

Playground Mulch: This has been ordered/delivered/and spread out at both Pine River and BCEL!! Spent \$1280.00 for both schools.

Nature Backpacks: Jay's donated 10 pair of binoculars but we would like to purchase 35 more so each backpack can have 3 each. Approx: \$420.00 to purchase - Motion made. Kelly -- Motioned Katie -- 2nd Approved. Also waiting to hear back from Staples for their possible donation of Dry Erase markers.

Spirit Wear: This did amazing. \$236.00 profit (which was not a goal to make \$\$) - but a TON of apparel into BC families hands. Due to the HUGE response we are already in the works of opening up another store before Christmas with hats, scarfs, fleece, bleacher pads etc. Possibly some new designs and some of the ones from this current store. Hoping to have it open by Nov. 1st and run through Nov. 19th ish in order to have it here for christmas

Bylaws: The changes have been posted for the next 2 weeks for public review: any changes that feel need to be made need to be sent to bcprpto@gmail.com. **Full bylaws can be found on the website @ bcprpto.org under the About us tab. Will be voting to approve the changes at the November meeting.

**In addition, the following changes will be made to the bylaws before the vote at Nov. meeting. If approved a communication will then go out to the teachers\staff to communicate the change: Change as follows: For any request OVER \$500.00 you need to come to the meeting yourself and present your request to the board.

Teacher Representatives: We have a sign-up in the staff workrooms for teachers to sign up and attend our monthly meetings. It is a great way to encourage more participation from staff, and they can bring issues/concerns to the meetings.

Adjourned: 8:01 Traci -- Motioned Nicole -- 2nd Approved

UPCOMING MEETING/EVENT REVIEW:

Spirit Stick / Popcorn - Friday, Oct. 18th Pizza Kit orders - Delivery Oct. 15th

PTO Meeting - Monday, November 4th @ Pine River Elem. at 6:30 p.m.

Night w/a Knight meeting - November 8th

2019-2020 PTO Board

President: Bryan Reder **VP of Events:** Nicole Wright **VP of Fundraising:** Traci Wells,

Treasurer: Sarah Huss, **Co-Treasurer:** Melissa Czolgosz **Secretary:** Kendra Reinke

Volunteer Coordinator: Katie Auer

CONTACT INFO: bcprpto@gmail.com **PTO website:** www.bcprpto.org

PTO Facebook Page: **Bullock Creek/Pine River PTO**

